**Board of Fire Commissioners, District II**

**Oct. 2, 2023**

President Cliff Sharp opened the meeting at 6:05 PM.

The American Flag was then saluted, and the Lord’s Prayer was recited prior to the start of the meeting.

**Members participating were:**

Mark Sheppard, Cliff Sharp, Ron Sutton Jr. Billy Horseman

**Minutes**

The minutes of the Sept. 5th meeting were sent to all via email. Motion was made to accept the minutes by Mark Sheppard and seconded by Billy Horseman with corrections noted. All those present voted to approve the minutes from the Sept. 5th Commissioners meeting.

**Treasurers Report:**

The detailed report from our CPA firm reflects all transactions since the last meeting.

The ending balance was $240,903.77. The motion to accept the report was made by Billy Horseman and was seconded by Ron Sutton Jr.

Roll call vote was taken:

Ronald Sutton Yes

Mark Sheppard. Yes

Fred Hundt Absent

Cliff Sharp Yes

Billy Horseman Yes

Ron Sutton Jr. then made a motion to pay all bills for next month’s period and it was seconded by Billy Horseman.

Roll call vote was taken:

Ronald Sutton Yes

Mark Sheppard. Yes

Fred Hundt Absent

Cliff Sharp Yes

Billy Horseman Yes

Old Business: Cumberland has once again changed the date to implement new truck numbers to some time in the Spring. Don Hundt Sr. has reported that Seth has not finished setting up the new website with him as the new Host. Don Sr. still has access to the old site and can make changes, but no one else has access even to read it. CPA Cheryl Sayer stated that the site must be up and running before we can submit our budget to Trenton. Don Sr. reported that he purchased the battery powered fan that was approved at the last meeting. This was purchased at the Fire Convention from Nat Alexander for $3,350.00. Still no word from Todd Heck about the Incorporation papers, which needs to be done before we can apply for any Grants.

Steve has not taken 1221 to the shop for service yet. His Mom is sick and Steves attention has been towards her. It also needs a check of the air conditioning.

**New Business: CPA Cheryl Sayers and Tonya went over the figures for next year’s budget and the end of the year figures. They found several ways to better utilize our money financially. We can also can purchase 3 CD’S . $75,000 from Utilization of prior year funds that was approved by the voters for the purchase of a new pickup truck. $20,850 from future capital outlay. $25,000 from this years budget with left over money not spent. CPA Sayers recommended First Bank of Sea Isle City. Several other fire districts that they represent also do the same thing. When the CD finishes it’s term, then the money can be utilized to purchase new fire fighter gear or something else. Mark Sheppard made a motion to approve this and Ron Sutton Jr. made the second.**

**Roll call vote:**

**Cliff Sharp: Yes**

**Ron Sutton Jr.: Yes**

**Mark Sheppard : Yes**

**Billy Horseman: Yes**

**Fred Hundt: Absent**

**CPA Chery Sayers stated that she needed to change our Registration form for the State of NJ Division of Revenue – Change of Registration Info.. This will take away filing for with holding tax. A motion to approve was made by Cliff Sharp, and 2nd by Ron Sutton Jr.**

**Roll call vote:**

**Cliff Sharp: Yes**

**Ron Sutton Jr. : Yes**

**Mark Sheppard: Yes**

**Billy Horseman: Yes**

**Fred Hundt: Absent**

**CPA Cheryl Sayers also recommended that the Treasurer and Secretary receive a Salary rather than a Stipend which will be better for accounting purposes. Mark Sheppard made a motion and Ron Sutton Jr. made the 2nd. All voted in favor. A Resolution must be made and then sent to the Township for the Mayor to sign after the township approves it. This is a state law and was done last year as well.**

**CPA Cheryl Sayers stated that we must get a Rental Agreement between the Fire Company and the Board of Fire Commissioner’s for the use of the hall for line item 810 Rental Charges – Building. It was suggested that Todd Heck make this form. Billy Horseman made a motion to approve and Mark Sheppard 2nd. All voted in favor.**

**Chiefs Comments:**

Chief Hundt reported that the Old firetruck that the fire company purchased for parts for the 1947 Pirsch Pumper is now here and Cliff will see what needs to be done to make repairs. Chief Hundt also stated that once the new battery operated fan is charged it will be put into service. Chief Hundt also reported that Laurel Lake Rescue Squad is having financial troubles and will be having some meetings to discuss their future in the township with additional funds.

Public Portion: No one chose to speak.

Our next meeting will be held November 6, 2023 at 6:30 PM. Tonya from CPA Sayers office will attend to finalize our budget process. Motion to adjourn was made by Mark Sheppard and 2nd by Ron Sutton Jr.. All voted in favor. Meeting adjourned at 7:10 PM.

Acting Secretary: Mark Sheppard